

*The Caller-ID restriction function must be activated by Technical Support. Additional costs may apply.  
Caller-ID setup is done at the Post Master.*

## Post Master

### Setting up Authorized Phone Numbers at the Post

At the Post level authorized phone numbers can be setup to restrict employees from calling from any unauthorized phone. Multiple phone numbers can be entered. If no information is setup, the employees can call to clock in and out from **any** phone.

### To Setup the Option For Authorized Phone Numbers:

1. Click Vantage tab in Post Master.
2. Click **Edit**.
3. Enter authorized phone number in the field and click add arrow (pointing to the right). To remove a number, highlight the number and click the remove arrow (pointing to the left).
4. Click **Save**.

The screenshot shows the 'Post Master' application window with the 'Vantage' tab selected. The 'Post' section is active, displaying fields for 'Location' (123, 231 ELM ST), 'Post' (POST 1), 'Job ID' (100159), 'Name' (FRONT LOBBY), 'Address', 'City', 'State' (CA), 'Zip', and 'Phone' ((304) 260-3897). The 'Post Status' is set to 'PERMANENT' and 'ACTIVE', and the 'Post Type' is 'TOUR'. Below these fields, there is a list of authorized phone numbers. The number '(555) 456-11' is entered in a text field, and the list on the right contains '5554561122', '5554561108', and '5554561110'. The 'Vantage' tab is highlighted in the bottom navigation bar.

*For a trunk of numbers, enter area code, prefix, and first digits of the phone number. In the example above, numbers 1100-1199 would be accepted.*